DTAG Monthly Meeting
January 9, 2018
3:00-4:30pm
Biotech Room 1360

1. **Automatic Consent (Nicholas Tincher)**
   - Meeting notes from November 14, 2017 meeting were approved.
   - Nick is going to follow up with VoIP Team in regards to concerns from group about getting rid of fax machines because like Law and HIPAA policies need to have fax machine options to pass along information.

2. **CIO Updates (Michael Lehman)**
   - CIO Search and Screening has started and the committee has met.
     - Goal is to have a new CIO in place by early June.
     - Committee will put two tools in process for the next CIO
       - Project Intake Process and Service Inventory
       - The Rationalization Tool.
   - Task for DTAG Exec Committee to look at the Common Software Library and look at adding and taking things off to have an inquired into the budget.
   - IT Spend Exercise is about to have Kick-Off Meeting.

3. **Updates and Questions from DoIT EIS and IT Center of Excellence Directors (Melissa Tran/Dawn McCauley)**
   - Looking to build closer relationships across campus to address IT issues and looking to involve other departments and schools.
   - Intake process is moving along
     - 19 projects in the que.
     - 10 of the 19 projects listed as Low Impact.
     - All have gone through and met the 5 day timeline.
     - 3 of them listed as High Impact
     - 5 of them listed as Medium Impact.
     - Have taken them cross the TAG groups and are coming back to TAG groups to give updates into the IT Governance Process.
     - Visibility on where projects are in the process have received positive feedback.
     - Projects around Research are trickier because we cannot slow the research down, so looking to include a few exceptions into process.
   - Looking into having a User Service Inventory that everyone can view and look at.
     - ITAG is looking into this along with TLTAG and looking to create an executive summary and breaking into categories levels.
     - Tableau has not fully been implemented to enough people to get access to use/view the tool.
   - Cloud Architect Position
     - 1st attempt was a FAILED Recruitment due to salary range.
     - Salary range has been changed to being more of a Director Pay role.
     - Position will be reposted soon and are looking at possibly involving outside vendor to assist in recruitment.
   - Looking at products to start measuring use and see if some tools can be retired.
     - Making sure to meet customer needs.
     - Looking at retiring SpecAuth sometime this calendar year.
     - Looking at demolishing the SALT Program has low utilization.
     - Looking at shutting down the Office 365 Migration Tool.
   - Looking at expanding services
     - Active Directory
     - Work on some of the Identity Management Services

- o Looking at supporting Cloud Migration tools.
- Looking at involving more campus sponsorship on these initiatives to help with decision-making.
- Working with the ITAG group on the Backup rationalization process tools.
- Creating different Tiers of Services DoIT provides and fit into a Tiers Cost and the impact of service.
- Involving TAG groups to have directors involved and talk about the tools and projects to gain feedback on.
- Having implementation process involvement with the IT Leadership and IT Distributive across campus.
  - o Suggestions is to have some structure/framework around topics or similar topic areas to give IT Leadership and IT Distributives across campus to ask more detail/important questions.

4. **IT Funding Model/Guiding Principles DTAG Exec Recommendation and Discussion (Rafi Lazimy)**
   - DTAG agreed that it would be better to have discussions on remodeling the IT Funding Model/Guiding Principles once a permanent CIO is in place.

5. **Updates on IT Vision Strategy (Rafi Lazimy)**
   - ITC was in agreement in the direction of the IT Vision Strategy
   - Looking to take the IT Vision Strategy to all of the TAG groups, Campus Leadership, and to IT Steering Committee.
     - o Any topics DTAG would like to be taken to the ITSC should be sent to Rafi Lazimy.

6. **Policy Analysis Team Updates (Rafi Lazimy)**
   - ITC will be involved with the Policy Analysis Team
   - Currently working on:
     - o Risk Management Framework Policy
     - o Firewall Policy
     - o Security Education Training Assistant Policy
   - Status of the Risk Management Framework Policy –
     - o Added a few recommendations from RTAG
     - o Talking to the February Faculty Senate to inform group of the policy.
     - o ITC will indorse policy.

Attendance:
Kevin Cherek
Meloney Linder
David Towers
Jason Pursian
Michael Lehman
Brandon Bernier
J.J. Du Chateau
Brenda Spychalla
Melissa Amos-Landgraf
Anne Gunther
Lee Konrad
Jeffrey Shokler
Mike Pitterle
Nicholas Tincher
Nick Weaver
Joshua Benish
Ed Rodriguez
Dawn McCauley
Rob Kohlhepp