

DTAG Monthly Meeting
February 14, 2017
3:00-4:30pm
Room 1360 Biotechnology Center (425 Henry Mall)

1. Repair/Approval of Minutes

- December 13 minutes were approved.
- Meloney Linder welcomed J.J. Du Chateau to the DTAG committee.
- Reminder to use yellow cards if you have a question or need clarification.

2. Updates by Chair

- The four TAG chairs meet every other week to talk about mutual topics between the committees. There needs to be a lot of coordination/collaboration and open communication.
- The four TAG chairs and DTAG executive committee have agreed to implement modified Robert Rules of Order to facilitate productive meetings; particularly given the size of the groups. This means only DTAG members or speakers on the agenda are allow to speak unless called upon by the chair.
- The search committee for IT Center of Excellence position is in need of a volunteer from the business side. If you or someone you know are interested in participating, please contact Meloney Linder.

3. Update from ITSC Meeting

- ITSC has met twice. DTAG is fully represented on this committee. The purpose of this group is sharing information between committees and collaborating on certain issues/projects.
- Meloney Linder has been tasked to lead a group that develop guiding principles and identify the business questions to be answered through the analysis of the IT Service Inventory. The committee will be made up of individuals from all four TAGs and deliver its recommendations by March 31 to Mike Lehman.
- Rafi Lazimy will lead a small group to better understand what an IT Project is. This group will review the project intake process. All projects will go through the same intake process eventually.

4. CIO Updates

- Michael Lehman has been named the interim CIO effective May 1, 2017.
- A wisclist was created for all IT Governance members to communicate between all TAG's.
- Please visit the it.wisc.edu and everyone should have access to the [DTAG box folder](#).
- The [Governance Works in Progress](#) page will be live soon.

5. HRITAG Update

- Nick Tincher spoke about the progress of HRITAG.
- The group is trying to figure out where HRITAG plugs into the governance structure. They are looking at the decision making process and OHR.
 - What are the capabilities of HRS?
 - **ACTION:** Nick Tincher will get a list of topical areas they are working on.
 - How can HRITAG interact with the Service Center?
- Periodic updates of decisions being made will be relayed to DTAG.

6. Service Inventory

- Brenda Spychalla, Melanie Schmidt and Rob Kohlhepp gave an update on the IT Service Inventory project.
- Templates and instructions will be sent out on Feb. 15. The team would like the attempted templates returned by March 9. The Service Inventory project will be complete on March 31.
- Please contact the team if you need clarification. A notice will go out to everyone about a deadline and an update.

7. Cybersecurity

- Bob Turner reviewed the Cybersecurity Risk Management Policy proposal with the committee.
- DTAG will review the policy and provide feedback to Bob Turner. All comments will be sent to Bob by February 21, 2017.
- DTAG will review the policy at the March meeting and endorse this to ITSC.

8. Wrap Up

- Laurent Heller will join us at our next meeting on March 14th to talk about the VOIP Chargeback Model.

Attendance:

Kevin Cherek, AIMS

Meloney Linder (Chair), WSB

Phillip Barak, CALS

Angie Seitler, CALS

Brenda Spychalla, SOE

Melissa Amos-Landgraf, SOE

Rob Kohlhepp, Engineering

Phil Hull, Enrollment Management

John Hilgers, Human Ecology

Bruno Browning, L&S

Anne Gunther, L&S

Eric Giefer, Law School

Bethany Pluymers, Law School

Lee Konrad, Libraries

Melanie Schmidt, Nursing

Jeffrey Shokler, Office of the Provost

Michael Pitterle, Pharmacy

Nicholas Tincher, Research & Graduate Education

Umberto Tachinardi, SMPH

Ken Mount, SMPH

Nick Weaver, UW Communications

Mandi Meier, UW Police

Alice Gustafson, VCFA

Steven Cramer, VP for Teaching and Learning