

IT Steering Committee (ITSC) Meeting

December 7, 2016

3:00PM-4:00PM

52 Bascom

1. Review ITSC Charter (Mike Lehman)

- The Charter has been sent out to everyone on the committee.
 - Any comments or suggestion on change to the charter should be sent to Rafi Lazimy and Mike Lehman

2. Updates (All)

- Infrastructure Services Group (John Krogman) –
 - First meeting is scheduled for December 19, 2016 from 3:00-4:30PM in B106 in Computer Science Building
 - Review over Cybersecurity Risk Management Policy.
 - Discussion on VOIP Project
 - Data Center Space RFP responses are due December 27, 2016
- Teaching & Learning Advisory Group (TLTAG) (Steve Cramer) –
 - This committee has already met twice this year.
 - Working on sorting out high priority issues and looking at creating sub-committees around these high issues
 - Examples of High Priority Issues: The campus transition to Canvas, issues around Unizin, Data Governance, Data Policies, ext.
 - Committee is done meeting for this calendar year.
- Research Technology Advisory Group (RTAG) (Nick Tincher) –
 - First meeting was on November 2016.
 - Second meeting is scheduled for December 20, 2016 from 1:00-2:00PM in 1360 Biotechnology Building.
 - Will have discussion around the Cybersecurity Risk Management Policy, including making sure to follow security control settings around Federal Information Security Management Act (FISMA).
 - Will discuss the future of Advance Computing Information (ACI) in relationship to RTAG.
- Divisional Technology Advisory Group (DTAG) (Meloney Linder) –
 - Has met twice this year and will met again on December 13, 2016 from 3:00-4:30PM in Union South.
 - Committee's Charter is mostly finished.
 - At meeting in January, there will be another discussion with Cybersecurity on the Cybersecurity Risk Management Policy.
- IT Spend Study (Nick Tincher) –
 - An IT spend exercise was done last fiscal year and this group is looking to do another exercise this fiscal year.
 - Looking at doing a collaboration effort with IT Titling Team on creating a Draft on IT Definitions that would be presented to the IT Governance Committees
 - IT Titling is not complete yet.
- Data Center Space: RFP (John Krogman) –
 - In the process of doing an RFP of Data Center Options and to take and make recommendation to Campus Leadership.
 - RFP Committee is looking for the best Data Center Option with in a 30 mile radiance that meet standards and cost effective.
 - Having an understanding of timeline and estimated costs and what processes are needed.
 - RFP Committee has identified what data racks that need to be moved first.

3. Discussion: Strategic themes, initiatives for the next 1-2 years

- Strategic Planning
 - Completing Service Inventory Study.
 - Work on IT Spend version 2.0.
- Recruitment of two administrative positions:

- Director, IT Center of Excellence position: This position will work on creating our Service Portfolio, Service Catalog, prioritizing IT projects, and more.
- Cloud Architect position: This position will lead our efforts to create a campus cloud strategy, help in evaluating offering IT services as cloud service, and making sure that cloud solutions have the needed security control to protect the data.
- Both positions will report to the CIO.
- Potential recruitment time frame within the second half of the fiscal year.
- New Business Model:
 - Needs more work done before a full report goes out
- Cybersecurity
 - Risk Management Framework Policy
 - Of interest to the University Committee.
 - Need to work on work flow issues that need to be figured out.
 - Looking at what committees need to review policies to approve in policy moving forward.

4. Governance Work – Flow, Procedures:

- We may want to consider re-defining ITC governance procedures in relationship to other IT Governance Committees on Campus.
 - The IT Steering Committee and the ITC complement/augment each other in setting IT policies and in IT strategic decision-making.
- There is a difference between IT Governance and Data Governance. There are, however, close relationships between the two.

Attendees:

IT Core Leadership –

Michael Lehman
 Rafi Lazimy
 Bruce Maas
 Bobby Burrow
 John Krogman
 Don Nelson

RTAG Representatives –

Nicholas Tincher
 Jan Greenberg
 Katerina Forest

TLTAG Representatives –

Steve Cramer
 Beth Martin
 John Zumbrunnen

DTAG Representatives –

Melissa Amos – Landgraf
 Meloney Linder
 Ken Mount
 Bruno Browning

Registrar's Representative –

Scott Owczarek