Information Technology Committee (ITC)
Monthly Meeting Minutes
October 20, 2017

1. **Welcome and Minutes Review (Rafi Lazimy)**
   - Minutes from September 15, 2017 were approved.
2. **CIO Updates- Ongoing Strategic Processes (Rafi Lazimy)**
   - Policy Planning and Analysis Team- we will be talking about this later.
   - Project Intake- This group has been working for a number of months. The process went live on October 1. Dawn McCauley has training sessions available. Please contact her if you are interested. Research is a special case. Rafi and the group will be working with RTAG and the VCRGE to change this process. The PI's will not be required to submit the full intake form.
   - IT Service Inventory- will present later.
   - IT Spend Report- Two data points were collected, but a third point will be required this time. We want to make this process repeatable. Rafi will reach out to those that have worked on this in the past.
   - Risk Management Policy- The principles were approved by all TAG's. This was taken to the UC and it was decided it needs a vote from Faculty Senate on November 6 because of far reaching consequences to get feedback from various communities. RTAG wants to revisit the policy to make sure it does not slow down research.
3. **COO Updates (John Krogman):**
   - No updates.
4. **Impact of Wi-Fi Problems on Instruction**
   - Two faculty members came to express concerns during the time the WiFi was down.
   - John apologized for the issues. We believe all of the issues have been resolved. Faculty, staff, and students do not know to check the outages page. We will find ways to better communicate these issues to everyone.
   - Dennis Lange gave a timeline for the wireless issues. It would be very helpful for them to know what classrooms have a very robust or dense learning spaces.
   - Nick Tincher suggested using the Mobile Wisc app as a place to help identify location and rating of how well the WiFi is working in that area.
5. **Policy Planning and Analysis Team (PAT) (Rafi Lazimy)**
   - PAT is a subgroup of ITC. Rafi and Jennifer Bonifas chair this committee. Rafi is asking ITC to review and approve the charter. This committee will revise or delete if the policy if not necessary.
   - IT Policies need to be made much more visable and easy to find.
   - The committee will meet as needed. The committee voted to endorse the charter. The vote passed.
6. **Categorization, Data Re-Organization of the Service Inventory Data (Russell Dimond & Rafi Lazimy)**
   - The data was collected and categorized in a way that was meaningful for analysis. 1513 services were identified.
   - Russell presented his PowerPoint to the committee. Rafi provided discussion questions to the committee and everyone broke out into small groups for discussion.
   - Please email Rafi with any questions you may have.

Attendance:

Joe Salmons
Jun Zhu
Catherine Smith
Jennifer Bonifas
J.R. Schmidt
Mark Sweet
Nicholas Tincher
Lee Konrad
Steve Hahn
Rafi Lazimy
Julie Zachman
David Vanness
Robin Fisher
Michael Pitterle
Bobby Burrow
John Krogman
Linda Jorn