

Information Technology Committee (ITC)
Monthly Meeting Minutes
November 16, 2018

1. Welcome and Minutes Review/Meeting Objectives (Joe Salmons):

- Minutes from October 19, 2018 were motioned and approved.
- ITC Announcements –
 - Secretary of Faculty confirmed that quorum for ITC is the Majority ITC Member vote of the committee.
 - ITC committee members cannot send alternates to vote on their behalf.
 - ITC is an open meeting for anyone to attend.
 - Catherine Arnott Smith sent out a survey to understand the reasoning behind ITC Members not attending ITC meetings.
 - 10 responses so far, which indicate members are unable to attend due to scheduling conflicts.
 - More response are needed before ITC decides on whether it would work best to reschedule ITC meetings.

2. CIO Updates/Listening Sessions Outcomes (Lois Brooks)

- Presentation – Listening Session Outcome
- Noticed key priorities to focus on:
 - 1 – DoIT Funding Model
 - 2 – Service Catalog
 - Number 4 – Communication Tool Portfolio is a mini project within
 - 3 – Identity and Access Management
 - 4 – Communication Tool Portfolio

3. Firewall (All)

- There is Network Firewall Policy Working Group
 - Co-lead by Jeff Savoy and Steve Barnet.
- There is not coherent Firewall Policy on how to manage Firewall on what contents are blocked and what the rules are for network defense. These will assist in understanding where the exceptions are and why.
- Operation Groups are not decision groups by more for Advisory Groups and making sure documentations are available.
 - A communication plan will need to be drawn out to hoe to communicate this out to campus.
- Network Firewall Policies and Procedures was motioned and approved by ITC.
 - First motioned by Rand Valentine than seconded by J.R. Schmimidt.

4. Policy Principles and Procedures IT Policy/Discussion (All)

- Looking to have ITC input on the Policy Principles and Procedures around IT Policy to have a formal vote on it at January ITC meeting.
 - Using these as a framework on how these guiding principles.
 - There are over laps between IT Governance and Shared Governance.
- ITC member suggestion to have topics of discussion for ITC meetings to have more productive discussions.
 - Any suggestions around topics of discussions for the Policy and Principles and Procedures should be emailed to Joe Salmons before December ITC meeting.

5. Annual Report Discussion (Joe Salmons/All)

- A committee report is due to the Secretary of Faculty who will report out to the University Committee (UC).
 - Report will reflect the last two years of ITC work under Rafi Lazimy as Chair.
 - Report is due to the Secretary of Faculty soon.
- Comments/Feedback –
 - Number 1 – IT Service Inventory catalog is not ready to be publicly viewed yet.
 - Doing the IT Service Inventory is to help rationalize and find duplicated efforts.
 - Number 2 – IT Funding Model – DoIT is eliminating the internal charge-back system, which would have to initially be done around budget model year.
- Any feedback or comments about the report should be emailed to Joe Salmons.

Attendees

Lois Brooks

Bobby Burrow

Jeffrey Endelman

C. Shawn Green

Steve Hahn

Scott Hubing

Clare Huhn

Lee Konrad

Philip Masters

Joe Salmons

J.R. Schmidt

Catherine Arnott Smith

Edgar Spalding

Rand Valentine

Julie Zachman

Jun Zhu

Guests

Rob Kohlhepp

Joe Johnson

Bob Turner

Allan Silver

Gary DeClute

Bruno Browning

Brian Rust