

Information Technology Committee (ITC)

Monthly Meeting Minutes

Friday, March 17, 2017

1. **Welcome and Minutes Review – Rafi Lazimy:**

Minutes of the February 17, 2017 ITC meeting were approved.

2. **Updates: On-Going Initiatives/Projects – Rafi Lazimy:**

a. Service Inventory Study: Data collection is underway; the final report is due by the end of March.

b. Recommendations and Guidelines for the Analysis of Service Inventory Data:

The recommendations of a working group are due by the end of March. They will be discussed in the next IT Steering Committee (ITSC) meeting.

c. IT Spend FY16: Work is on-going; the report is due by mid April.

d. Project Intake and Prioritization Process:

A working group chaired by Rafi Lazimy will provide recommendations about:

- Definition of an IT “project.”
- Project proposal intake template.
- Scoring, routing to relevant Advisory Group(s).
- Prioritization by Advisory Groups.
- Recommendations from Advisory Groups to the IT Steering Committee.

e. Principles and Policies about the Definition and Evolution of “Central” IT Services.

f. Recruitment of Two Administrative Positions:

- Director, IT Center of Excellence
 - Search & Screen Committee chaired by Rafi Lazimy.
 - The PVL was posted.
 - Many applications were received.
- Cloud Strategist/Architect:
 - The Search & Screen process will be led by Bobby Burrow.

3. **ITC Involvement in IT Governance - Rafi Lazimy:**

a. How Might we Enact the ITC Role?

Reviewed the three possible models for the ITC Work that were introduced in the February meeting.

The committee decided that a model for a particular issue will be selected on a case-by-case basis.

- b. Work Organization:
Topic Introduction → Topic Discussion → Resolution/Endorsement.

4. **Topic Introduction: Cybersecurity Risk Management Policy.**

- a. Rafi described the work to date on this proposed policy:
- IT Advisory Groups provided feedback, comments, suggestions.
 - The Office of Cybersecurity revised the proposal per the feedback.
 - The ITC will have a first reading of the proposed policy today. It will vote on it by the May meeting. After approval/endorsement by the ITC and the IT Steering Committee (ITSC) this policy will be presented to the University Committee and the Faculty Senate.
- b. Bob Turner, the Chief Information Security Officer, presented the policy. Discussion followed the presentation.

5. **Topic Discussion: IT Funding/Cost Recovery Model:**

- Steve Hahn, Vice Provost for Enrollment Management, provided background and basic facts about the cost-recovery model.
- A small-group discussion was moderated by Steve Hahn.
- The ITC would like to express the voice of shared governance on this important issue, and have this on record. The ITC may craft a “statement of principles” about funding IT on campus, possibly in the April meeting, and eventually bring it to the University Committee after proper review by the various IT governance groups.

Attendance:

Faculty

Rafael Lazimy (Chair), Business
Joe Salmons, L&S, German, Arts and Humanities
Dee Warmath, SOHE
Grant Petty, L&S
Rand Valentine, Linguistics
Catherine Arnott Smith, L&S Library and Information Studies

Academic Staff

Mike Pitterle, Pharmacy

University Staff

Tara Cordes, Environmental Occupational Health
Arthur Grimm, College of Engineering

Students

Non-Voting Members EX Officio

Bruce Mass, CIO and Vice Provost for Information Technology

Bobby Burrow, Rep for VC for Finance & Administration

Mark Sweet, Rep VC for Finance & Administration

Lee Konrad, Libraries (designee for Edward Van Gemert)

Clare Huhn, Rep for VC for Finance & Administration

Other Attendees

Chris Hopp, DoIT

Rob Kohlhepp, CoE

Antonella Calaro, ComETS, WSB