

**Information Technology Committee (ITC)**  
Monthly Meetings Minutes  
April 21, 2017

**1. Welcome and Minutes Review (Rafi Lazimy)**

- Minutes for March 17, 2017 were approved.

**2. Meeting Objectives (Rafi Lazimy)**

- a. Service Inventory Study has been completed.
- b. Service Inventory Analysis working group has developed recommendations. ITSC will discuss on April 21.
- c. IT Spend FY16 submitted the report. This will be discussed at ITSC.
- d. Project Intake and Prioritization Process is a working group led by Rafi. This group needs to decide on a definition of a project. Two sub-groups were created:
  - 1. Intake Template, Scoring and Routing to relevant Advisory Group(s). This group will determine how to assess the impact of each proposal.
  - 2. Prioritization by Advisory Groups and Recommendations to the IT Steering Committee.
- e. Recruitment of Two Admin Positions:
  - 1. Director, IT Center of Excellence- Search led by Rafi Lazimy. Currently finalizing the scoring of all applications and will decide on phone interviews.
  - 2. Cloud Strategist/Architect- Led by Bobby Burrow. He will develop the pvl and continue with the process.

**3. Topic Discussion: IT Funding Model- Statement of Principles (Steve Hahn & Rafi Lazimy)**

- ITC decided in March that it would be valuable to craft a statement of principles. This will be an opinion of IT Governance for better IT Funding. A draft document was presented to ITC.
- Steve presented the Funding Model Principles PowerPoint to the committee.
- Rafi presented the Statement of Principles doc. to the committee.
- A discussion was had.
- Steve Hahn asked the committee to review the principles and send any suggestions to him or Dee Warmath.

**4. Resolution/Endorsement: Cybersecurity Risk Management Policy (Bob Turner)**

- Bob Turner presented the Policy Portion to the committee. The implementation plan is still in progress and will be voted on at a later date.
- Bob's office will provide training to reflect the audience.
- ITC voted on the endorsement of the Policy portion. This vote failed due to lack of quorum. Rafi will check on the option to do an electronic vote.

**5. Wrap- up (Rafi Lazimy)**

- Bruce Maas will be retiring on April 28, 2017. This will be his last ITC Meeting.

**Attendance:**

**Faculty**

Rafael Lazimy (Chair), Business  
Catherine Arnott Smith, L&S  
Linsey Steege, Nursing  
Grant Petty, L&S  
Dane Morgan, College of Engineering

**Academic Staff**

Jennifer Bonifas, SMPH

**University Staff**

Tara Cordes, Environmental Occupational Health

**Students**

**Non-Voting Members EX Officio**

Bruce Mass, CIO and Vice Provost for Information Technology  
Steve Cramer, Rep for Provost  
Steve Hahn, Rep for the Provost

**Campus Liaisons**

Alan Silver, School of Chemistry

**Other Attendees**

John Krogman, DoIT  
Alan Silver, Chemistry  
Brian Rust, DoIT  
Antonella Caloro, School of Business and ComETS  
Bob Turner, CISO