MTAG Monthly Meeting Minutes
May 17, 2016
3:00-4:30 PM
Room 3139 Computer Science

1. April 26, 2016 minutes motioned to be approved.

2. **COO Updates (Bruce Maas)**
   - Mark Treiber- DoIT seeks to replace and enhance their open source implementations of DHCP and authoritative DNS software to a commercially supported software implementation. A vendor evaluation and the team has recommended InfoBlox to their sponsor. There is no impact for phase 1, but future phases will need approval. The initial purchase is centralized to fit a 5 year window with 200,000 upfront cost.
   - The date for the CISCO Demo has been set for May 24, 2016
   - Wiscweb- Campus is planning to move to Wordpress. A sensible timeline will be developed in collaboration with campus partners.
   - CMS- A list of recommendations will be put into a list for campus. We have looked at a number of vendors. The plan is a full report next week to layout a number of options. There will not be a consensus on a vendor. We will need to revisit the timeline and provide time for more discussion and thought.

3. **Long-Term Digital Assets (Lee Konrad)**
   - The Long-Term Digital Asset Management working group was formed in the Fall of 2015 to begin to assess the need for digital preservation services at the campus level and to collect requirements for the formation of this service.
   - Looking to engage with many stakeholders and would like guidance as to who we should be engaging with. A set of policies will need to be made to take to campus leadership.
   - We need to define the problem spaces, identify sponsors, engage steakholders, develop a survey, and create a draft report. If anyone is interested in being a part of this working group, please contact Lee Konrad, Steve Devoti, or Peter Gorman. To join, you will need to sign a succession agreement.

4. **Cybersecurity Policy Discussion and Potential Revisions (Bob Turner)**
   - There is a continual balance needed for the cost of adverse events that result from risk and the cost of reducing risk to a more acceptable level. All electronic systems of any kind that store or process data used for UW-Madison instruction, research, administration, or public service would be included.
   - Our Process:
     - Assess Risk
     - Certify Risk
     - Accept Risk
     - Reduce Risk
     - Monitor Risk
     - Re-evaluate Risk
   - Work on higher risk systems will start immediately then moderate risk systems will follow. Low risk systems will eventually be included.
   - The cost depends upon the regulatory environment, the level of risk that is acceptable, and the efficiencies gained by implementing "common controls" that are shared across campus. The RMF provides a process for managing risk and the associated costs. The goal is to reduce the net cost to the institution, averaged over time.

5. **IT Spend Update (Nicholas Tincher)**
   - The IT Spend Team has been very active trying to get an overall picture of IT on campus. We are also finding the places on campus where money is being spent on IT. Determining IT spend associated with specific services will occur in DoIT and AIMS; the rest of campus will have reports on both facets.

- We have looked at preliminary data from the Law School and SMPH. Parameters are being used from the EITDM project from 2012. Those parameters will be reviewed to be sure they are accurate.
- The data we have in addition to interviews that will be done will help to pull together a report to give context of what IT looks like on campus. Our goal is to have more definitions by June 1. A report will be delivered to Mike Lehman in July and biweekly status reports will be shared with all.

6. **Data Center Update (John Krogman)**
- There are not many updates on the Data Center project. The five level options were presented to the Chancellor on May 18. She posed a list of questions that we are responding to, but no direction at this point. We are still in the information sharing stage . There is not a time frame for this project.

7. **EITDM (Meloney Linder)**
- Amy will be departing on May 27. The plan is to hopefully replace her by the Fall. Bruce is in conversation with the VCFA and Provost regarding the EITDM budget moving forward.
- Amy has constructed the framework for EITDM and the governance groups SMG and Planning Board set-up and operating. Tamra Dagnon our business analyst will facilitate SMG and Don Nelson will facilitate the Planning Board.
- Another effort that will be undertaken prior to Amy leaving is updating the Project Portfolio. She has been working with PMs across campus to update the project list. Upon Amy's departure we will have a process and an individual on place at an interim basis to guide this effort.
- The position description will be rewritten to reflect what we have learned over the last year. MTAG's input on aspects of the position that are seen as important will be included.

Attendance:

Colleges and Schools
Andy Arnold, L&S
Phil Barak, CALS
Josh Benish, Veterinary Medicine
Alan Ng, Continuing Studies
Eric Giefer, Law
David Towers, Medicine & Public Health
Bruno Browning, L&S
Mike Pitterle, Pharmacy
Brenda Spychalla, Education
Meloney Linder, Business
Nicholas Tincher, VC for Research & Graduate Education
Sara Nagreen, Math
Rob Kohlhepp, Engineering
Rick Konopacki, Medicine & Public Health

Partners/Ex Officio Members
Sam Wiltzius

General
John Krogman, DoIT
Brandon Bernier, DoIT Cybersecurity
Amy Gee, Office of the CIO
Phil Hull, Enrollment Management
Lee Konrad, GLS
Steve Krogull, DoIT
Jeff Shokler, Academic Advising
Bob Turner, CISO
Brian Rust, DoIT/CIO

Campus Services/Affiliates

Other Attendees
Chris Hopp, DoIT
Alan Silver, Chemistry
Gary Declute, DoIT
Karen Hanson, DoIT-PMO
Kayla Melland, Recording Secretary
Michael Hare, DoIT/NS-WAN
Mike Litzkow, Engineering