RTAG Meeting Notes

Meeting Date: 10/18/2017 1:00-2:00pm
Meeting Location: Room 260 Bascom

In attendance: Jan Greenberg, Nadine Connor, Nicholas Tincher, Jan Cheetham, Miron Livny, Katrina Forest, Lee Konrad, Rafi Lazimy, Andy Arnold, Marsha Mailick, Steve Devoti, Paul Wilson, Jim Walker, Sridhara Dasu, Jee-Seon Kim, Nasia Safdar
Guests: Dawn McCauley, Russell Dimond
Absent: Steve Ackerman, Mark Sweet, Scott Nolin, David Page, Rick Konopacki, Michael Lehman, Caprice Greenberg

Agenda Topic: Approval of Meeting Notes for 9/20/17- Nicholas Tincher
- Minutes were approved.

Agenda Topic: Office of the CIO Updates (Rafi Lazimy)
- Policy Analysis Team (PAT) - This is a subcommittee of ITC. They will review new and old IT policies. The main focus are policies that have significant IT components, services, or assets.
- Project Intake Prioritization- The team worked on this for many months. This is a great process for submitting IT Projects. This process started on October 1, 2017.
- IT Service Inventory- There are approx. 1500 services on campus. The data reorganization was done. The next step is rationalization.
- IT Spend- We want to create a consistent methodology that will be repeatable.
- Risk Management Policy- This was approved by all TAG's and will go to the University Committee in November. The implementation is still being worked on. The only part that was approved were the principles. There was some disagreement with this process. **ACTION:** Marsha would like to revisit this topic.
- The CIO and COO searches will begin soon.

Agenda Topic: UW-Madison Project Intake and Prioritization Process (Dawn McCauley)
- Dawn spoke about the 4 sessions that will be held to see an overview and how to submit a proposal. There are currently 4 projects moving through the que. The sessions will help you know and understand the process better.
- Most research projects do not fit this process. This will be avoided if people need to do this for every grant proposal. The website needs better communication. The committee was feeling misrepresented in the communication from the webpage. **ACTION:** The committee would like to re-visit this topic at the next meeting.
- RTAG will work with the project intake group to create an easier process.

Agenda Topic: Service Categorization Presentation (Dawn McCauley & Russell Dimond)
- Dawn and Russell presented their PowerPoint to the committee. There were many questions about the number of units and how services were categorized. There is a lot of disagreement.
- RTAG does not approve and feels misrepresented. **ACTION:** The committee would like to re-visit this topic at the next meeting.