

RTAG Meeting Notes

Meeting Date: 7/19/2017 1:00-2:00pm

Meeting Location: Room 334 Bascom

In attendance: Jan Greenberg, Nadine Connor, Nicholas Tincher, Jan Cheetham, Katrina Forest, Rick Konopacki, Marsha Mailick, Lee Konrad, Rafi Lazimy, Miron Livny, Andy Arnold, Jim Walker, Michael Lehman

Absent: David Page, Steve Ackerman, Sridhara Dasu, Jee-Seon Kim, Scott Nolin, Mark Sweet, Paul Wilson

Membership Notes: Caprice Greenberg (Dept. of Surgery) stepped away as a faculty member representing the biological sciences; Nasia Safdar (Dept. of Medicine) will now represent the biological sciences.

Agenda Topic: Approval of Meeting Minutes for 6/21/17- Nicholas Tincher

- Minutes were approved.

Agenda Topic: Office of the CIO Updates

- RTAG welcomed Dawn McCauley as the new Director of the IT Center of Excellence.
- IT Service Inventory - Data about customer-facing IT services have been collected and there is a small group performing an initial screening and mapping the data to “generic services” as has been identified by EDUCAUSE. They will meet with some of the divisions and ask for feedback. The goal is to create a service catalog.
- Project Intake and Recommendation - The group is defining the definition of an IT Project that will be used by this process, and also creating an intake process. Roughly two dozen data elements will be captured on an intake form, about half of them will be evaluated and “scored” to arrive at a metric for determining project impact.

Agenda Topic: Discussion- Policy on Data Stewardship, Access, and Retention- Nicholas Tincher, Jason Fishbain & Miron Livny

- Miron has suggested WID create a data policy. The response has pointed to the current Policy on Data Stewardship, Access, and Retention. That policy has not been reviewed in four years, and has some areas of ambiguity.
- The RTAG Executive Committee will charge a working group with reviewing the policy and making recommendations for clarity. Recommendations will be seen by the Data Stewardship Council, RTAG, and OVCRGE.
- Volunteers for the working group include Lee Konrad and Nadine Connor. The committee suggested reaching out to Ryan Moze (IRB issues) and the Office of Cybersecurity.

Agenda Topic: Next Steps for Office of Cybersecurity- Nicholas Tincher

- RTAG endorsed a document on next steps of how the Office of Cybersecurity works with research. The document is in the Box folder. Please make additions if needed.

Wrap up

- The August RTAG Meeting has been cancelled due to many faculty members being on vacation.