Information Technology Committee (ITC)

Friday, March 17

1. Review and Approval of February 17 ITC Meeting Minutes

   Joe Salmons: Appointed ITC co-chair by the UC.

2. On-Going Initiatives/Projects- Updates:

   a. Service Inventory Study

   b. Recommendation and Guidelines for the Analysis of Service Inventory Data:

      A working group; chaired by Meloney Linder, DTAG Chair.

      Recommendations: by the end of March; will be discussed in the next IT Steering Committee meeting

   c. IT Spend FY16: On-going; Due – Mid April.

   d. Project Intake and Prioritization Process:

      A working group; chaired by Rafi Lazimy.

      • Definition of a “project.”
      • Project proposal intake template.
      • Initial scoring; Categorization.
      • Prioritization: Advisory Groups
      • Decision-making: IT Steering Committee

   e. Principles and policies about “central” services:

      • Definition of “central” service.
      • Models of “central” services.
      • Can we have multiple offerings of the same “central” service?
      • Key factors for evaluating service evolution:
        o At what point does a service become a “central” service?
        o At what point does a “central” service evolves into a higher-level “Central” service?

      Analysis: Led by Rafi Lazimy; on-going.
f. Recruitment of Two Administrative Positions:
   • Director, IT Center of Excellence
     o Search & Screen Committee, chaired by Rafi Lazimy
     o PVL was posted
     o Many application were received
   • Cloud Strategist/Architect:
     o Search & Screen Committee, chaired by Bobby Burrow

3. Meeting Objectives:
   a. Topic Introduction: Cybersecurity Risk Management Policy
   b. Topic Discussion: IT Funding/Cost-Recovery Model

4. ITC Involvement in IT Governance:
   a. How Might we Enact the ITC Role?
      Possible Models for the ITC Work:
      
      **Model 1:**
      The ITC creates its own sub-groups to develop guidelines/recommendations on key projects, tasks, or actions.

      **Model 2:**
      The ITC participates in establishing guidelines for the work of other working groups.

      **Model 3:**
      ITC members participate in the work of other sub-groups.

      We will decide on a model for a particular issue on a case-by-case basis.

   b. Work Organization:
      Topic Introduction  \(\Rightarrow\)  Topic Discussion  \(\Rightarrow\)  Resolution/Endorsement
5. TOPIC INTRODUCTION: Cybersecurity Risk Management Policy
   • This proposed policy was discussed in every IT Advisory Group, and each group provided feedback.
   • The Cybersecurity Office revised the proposal per the feedback.
   • The ITC will have a first reading of the proposed policy. Bob Turner, the Chief Information Security Officer, will present the policy, followed by a discussion.
   • The ITC will vote on this policy hopefully by the May meeting; it will then be presented to the University Committee.

6. TOPIC DISCUSSION: IT Funding/Cost Recovery Model:
   • Topic was introduced in the ITC February meeting, along with several discussion questions.

Today:
   • Introduction, background: Basic facts about the cost-recovery model: Steve Hahn, Vice Provost for Enrollment Management
   • Small-group discussion: Moderated by Steve Hahn.
   • The ITC may craft a “statement of principles” about funding IT on campus, to be forwarded to the UC.
## Information Technology Committee

### Agenda

**Date:** Friday, March 17, 2017  
**Start/End Time:** 10:00 AM – 12:00 PM  
**Location:** Computer Science Room 3139 (1210 W Dayton St.)

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
<th>Who</th>
<th>Length</th>
</tr>
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<tbody>
<tr>
<td>10:00 AM</td>
<td>Welcome; Minutes Review</td>
<td>Rafi Lazimy</td>
<td>5 minutes</td>
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<tr>
<td>10:05 AM</td>
<td>Updates Meeting Objectives</td>
<td>Rafi Lazimy</td>
<td>10 minutes</td>
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<tr>
<td>10:15 AM</td>
<td>ITC Involvement in IT Governance: How Might we Enact the ITC Role?</td>
<td>Rafi Lazimy</td>
<td>5 minutes</td>
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<tr>
<td>10:45 AM</td>
<td>TOPIC DISCUSSION: IT Funding/Cost Recovery Model</td>
<td>Steve Hahn, Vice Provost for Enrollment Management</td>
<td>5 minutes 35 minutes</td>
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<td>11:25 AM</td>
<td>Wrap-up</td>
<td>Rafi Lazimy</td>
<td>5 minutes</td>
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