1. **Welcome & Introductions, Minutes- Lyn Van Swol**
   - The minutes from March 17, 2017 were approved by consent.

2. **Updates- Beth Martin**
   - Beth reviewed the Service Catalog Analysis Recommendation document with the committee.
   - The committee would like to thank Bruce Maas for his hard work and service. Bruce will be volunteering on campus.

3. **Background on e-text Adoption- Steven Cramer**
   - Steve presented a PowerPoint to the committee.
   - If we are going to e-text, how can we manage those that need real text?
   - Our students need to be ready to work digitally. There is currently a lot of alignment with students. They know this is happening and see the logic of getting ahead of this.

4. **Breakout Discussion to Address Questions- Steven Cramer**
   - Steve presented the questions to the committee.
   - Small group discussions were had.

5. **Synthesis and Whole Committee Discussion of Breakout Issues**
   - Discussion notes:
     1. **Instructor**
        - Consequences to opt-out/student complaints
        - Publisher LMS- another portal
        - Software add-ons included? Or extra $$
        - How many affected? No textbook- rather academic papers or classics- copyright clearance fees
     2. **Institutional**
        + Buying Power
        + Positive message to students
        + analytics
        + many partners to support this initiative
        - Need admin to collect fees
        - Renting on kindle comparison
        - Partial refund with adding and dropping
        - Wi-Fi infrastructure?
        - centralized vs. decentralized
     3. **Data**
        - There is no benefit to commercial vendors having control of the data!
     4. **High Level Principles**
        - Student Centered- Cost, ease and experience
        - Should be accessible-ADA
        - Share useful analytics
        - UW Should control the data
        - Device responsive
        - Faculty needs analysis- PDF enough?
        - Faculty opt-out
        - Balancing costs vs academic
        - Within one LMS
        - Transition to digital eco-system
Using digital to increase active learning.

Attendees
Paul Oliphant
Steven Cramer
Elizabeth Harris
Brian McNurlen
Lisa Jansen
Linda Jorn
Lyn Van Swol
Beth Martin
Jason Fishbain
Jocelyn Milner
Rafi Lazimy
Bruce Maas
Rick Halverson
Sue Wenker
John Booske
Katy Duren
Lesley Moyo
Marty Gustafson