

## TLTAG Monthly Meeting Minutes

March 19, 2018

1:00 – 2:30 PM

Bascom Room 260

### 1. Intro/Welcome

- Minutes from the TLTAG meeting on February 27, 2018 were approved.

### 2. Update from Testing Sub-Committee (Paul Oliphant)

- Discussion on the Area and Directions –
  - Issues around Bring Your Own Device and looking at your Own Assessment.
    - This will be a consistent changing solution for this effort.
  - Area of Interest: Near-Term and Longer Term possibilities and Partnerships around these efforts.
    - Partnerships facilities and looking at how to enhance them.
    - Long-Term goal is designated to building or renovation of existing campus spaces.
  - Area of Interest: Culture –
    - Understanding two types of communities on campus curriculum – Residential and Non-Residential.
    - Having testing windows to address Campus concerns around have a policy around exam timeframe of exams outside the normal class timeframe and to accommodate students with disabilities.
  - Area of Interest – **Next Steps:** Having a Proposal for FY19.
    - TLTAG approved of the direction this committee is heading at addressing this issue.

### 3. Syllabus AEFIS Update and Engage Textbook Update (Steve Cramer)

- Locking down price and extending contract of AEFIS, which expires in a year.
  - AEFIS is a tool used for Course Evaluation, Syllabus Builder, and Reporting Tool.
  - Other tools that are comparable to AEFIS are more expensive to campus.
  - With extending the contract, looking at encouraging more of campus to use this tool.
  - A few modules will be turned on, otherwise no changes in the contract will be made.
- E-Textbook Update –
  - 3,900 students involved in 16 courses that offer E-Textbooks .
    - 16 students had dropped out of the pilot due to vary of reasons.
  - Extending Pilot from 16 Courses to over 70 Courses in Fall 2018.
    - Contract limit is 100 Courses.
  - A few issues from the Registrars Office in regards having the programs available for the automation of this tool.

### 4. Issue #10 in EDUCAUSE Article (Lyn Van Swol/Rafi Lazimy/Group Discussion)

- Exercise to look at the change in leadership for TLTAG.

### 5. Report from ITC (Rafi Lazimy)

- Reviewed over IT Principles with TLTAG and other IT Governance Groups.

#### Attendance:

Steven Cramer  
Linda Jorn  
Rafi Lazimy  
Lyn Van Swol  
John Parrish  
Lisa Jansen  
Paul Oliphant  
Andy Goldstein  
Lesley Moyo  
Jocelyn Milner

#### Guest

John Zumbrunnen  
Parmests Ramanathan