

RTAG Working Group for Policy on Data Stewardship, Access, and Retention

July 2017

Background

A campus unit has been asked to develop a data policy of some kind. The Policy on Data Stewardship, Access, and Retention has been referenced in those discussions. It was last amended in May 2013. Because of the time since last amendment (and possibly review), and the rapid pace of change in the research data landscape, it seems like an appropriate time for RTAG to initiate a review of this policy and then make recommendations to the Vice Chancellor for Research and Graduate Education (VCRGE).

Charge

This working group is charged with the following:

- provide a recommendation about how to improve definitions, roles, and responsibilities within the policy document,
- provide a recommendation around the scope of “data” (is it safe to assume both physical artifacts and electronic data are in scope?),
- provide a recommendation as to who is financially responsible for ensuring actions needed to satisfy the policy can be carried out,
- provide a recommendation on a more specific timeline (what are federal agencies requiring? Is seven years, as currently written, an adequate timeframe?)
- provide a recommendation around whose responsibility it is to satisfy the policy – is data being stored by PIs, or are PIs selecting a custodian (possibly the university) to store their data?

Members and Structure

First Last	Role
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This working group will report to the RTAG Executive Committee.

Timeline

Activities ending and report provided to RTAG Executive Committee by October 1, 2017.

Supporting Information

Policy on Data Stewardship, Access, and Retention

<https://kb.wisc.edu/images/group156/34404/12.17datastewardshiprev.pdf>

Research Technology Advisory Group (charter, members, agendas, minutes)

https://it.wisc.edu/it_community/research-technology-advisory-group/