

## SIS SECURITY ROLE CATALOG

This document lists various Student Information System, SIS, work processes with accompanying SIS security authorization roles, supporting documentation, & recommended or required training.

\* = Training required; Access to requested security role will be received upon completion of training.

All SIS Learning Resources can be found on the SIS website, <https://registrar.wisc.edu/sis/>

### Admissions Inquiry / View Only

I need to...	Request this security role:	Register for this SIS Training Class:
<p>View Undergraduate Applicant data:</p> <p>Application information including demographic data, admit term, academic program, admission decision;</p> <p>Summary pages for application data, academic test scores, and external education, including schools attended, high school and college transfer courses taken, previous college degrees earned, academic interests;</p> <p>Transfer credit detail, including the ability to print a transfer credit evaluation;</p> <p>High school record change request page for submitting a request to change an applicant's high school information.</p>	ACI_APPL	(See ' <a href="#">Admissions Inquiry Menu Paths</a> ')
<p>View Graduate applicants and graduate prospective students. Includes applicant information plus external data such as test scores and education at previous institutions.</p>	AG_APIQ	(See ' <a href="#">Admissions Inquiry Menu Paths</a> ')
<p>View Undergraduate Prospect data:</p> <p>Demographic data, prospective admit term, academic program, referral source; academic interests; prospect summary; academic test summary.</p>	ACI_PROS	(See ' <a href="#">Admissions Inquiry Menu Paths</a> ')
<p>View Undergraduate External Education data:</p> <p>Schools attended, previous college degrees earned, high school and college transfer courses taken.</p> <p>High school record change request page for submitting a request to change an applicant's high school information.</p>	ACI_EDUC	(See ' <a href="#">Admissions Inquiry Menu Paths</a> ')
<p>View Undergraduate Transfer Credit data:</p> <p>Transfer GPA; schools attended; high school and college transfer courses taken; transfer credit details; the ability to print a transfer credit evaluation; transcript text; transfer course equivalency table.</p> <p>High school record change request page for submitting a request to change an applicant's high school information.</p>	AU_ITRCR	(See ' <a href="#">Admissions Inquiry Menu Paths</a> ' and ' <a href="#">Transfer Credit Inquiry</a> ')

## Student Records Inquiry / View Only

I need to...	Request this security role:	Register for this SIS Training Class:
View demographic data that is considered public, such as name, address, phone number, and email. View other public data including athletic participation, program, plan, degree, honors and awards, and term search. View session dates and deadlines. Includes Student Records WorkCenter.	SR_IPUBL	<a href="#">Student Records Inquiry</a>
View data as described in SR_IPUBL (above) plus confidential data such as residency, citizenship, visa permit, external study, and service indicators/holds. Includes Review FERPA Display page indicating FERPA restrictions placed by students.	SR_IDEMO	<a href="#">Student Records Inquiry</a>
View data as described in SR_IPUBL and SR_IDEMO (above) plus enrollment detail, academic load exceptions, term credit overrides, student enrollment history, transfer and test credits, test scores, student advisor, dean's actions, student groups, major declaration, program change history, name change audit, and withdrawal status audit.	SR_IACAD	<a href="#">Student Records Inquiry</a>
View data as described in SR_IPUBL, SR_IDEMO, and SR_IACAD (above) plus term statistics, grades, grade changes, and GPA.	SR_IFULL	<a href="#">Student Records Inquiry</a>
View degree and major information on UW alumni.	ADV_IUSR	
View residency for tuition purposes.	CC_IRES	<a href="#">Student Records Inquiry</a>
View and print a student's UW Unofficial Transcript.	SR_UTRAN	(See ' <a href="#">UW Unofficial Transcript</a> ')
View grade rosters and the grade control list for my department.	SR_IGRD	(See ' <a href="#">eGrading; Dept Grade Coord</a> ')

## Student Records Entry / Update

I need to...	Request this security role:	Register for this SIS Training Class:
Add, change, or remove an Advisor's name from a student's record.	SR_UADV*	<a href="#">Managing Advisor Assignments*</a>
Add, change, or remove a Student Group from a student's record. Examples include: CAE, Math placement, FIG.	SR_USG*	<a href="#">Student Groups*</a>

Add, change, or remove a Service Indicator (Hold) from a student's record. Examples include: Advisor & Fee holds.	SR_USI*	<a href="#">Service Indicators*</a>
Declare or cancel majors, options, or certificates.	SR_MAJ_DECL	See ' <a href="#">Major or Certificate Requests</a> '

## Enrollment Management

I need to...	Request this security role:	Register for this SIS Training Class:
Manage my department's enrollment by changing enrollment limits and consent, granting class permissions, managing wait lists and entering textbook data.  View enrollment related data for all departments. (e.g. class rosters, student enrollment history, term credit overrides, and service indicators/holds).	SR_UENRL*	<a href="#">Managing Your Enrollment*</a>
Grant Class Permissions only for my department. (I don't need other items from SR_UENRL above)	Write in ADD'L ROLES: 'SR_CLASS_PERMISSIONS' & subject ###	<a href="#">Managing Your Enrollment*</a>
View enrollment related data for all departments (e.g. enrollment and wait list limits, consent, class permissions, class rosters, student enrollment history, term credit overrides, and service indicators/holds).	SR_IENRL	<a href="#">Curricular &amp; Enrollment Inquiry</a>

## Curricular

I need to...	Request this security role:	Register for this SIS Training Class:
Update curricular (add/change/remove courses/sections), and textbook data for my department's courses as well as manage wait lists and attach requisites.  View curricular data for all departments.  I am the primary or backup Curricular Rep for my dept.	SC_TTBL2*	<a href="#">Building Your Schedule of Classes*</a>
View curricular/course data for all departments.	SC_ITTBL	<a href="#">Curricular &amp; Enrollment Inquiry</a>
Run Post Enrollment Requisite Checking (PERC)	SR_PERC_ROSTERS	Contact <a href="#">Curr Svcs</a>

## Bursar's Student Customer Account Inquiry / View Only

I need to...	Request this security role:	Register for this SIS Training Class:
<p>Access student Customer Accounts to view all or some of charges and payments which include: tuition and fee assessment; International Studies &amp; Program fees; financial aid; scholarships; third party tuition payment; tuition remissions; personal data and enrollment history.</p>	SF_ISAEU*	<p><b>Student Financials – Student Customer Account Inquiry*</b></p>

## Financial Aid Inquiry

I need to...	Request this security role:	Register for this SIS Training Class:
<p>View information regarding financial aid forms received, communications sent, application status, award, cost of attendance, and who the student is for financial aid purposes.</p> <p>Request this if you are a departmental end user who has a compelling need to know a specific student's financial aid information.</p>	FA_NDUSR	